

## **HISTORY OF THE SCHOOL**

Likileng English Medium School formerly Botha-Bothe English Medium Combined School was founded/ established by LHDA in 1991 in accordance with the Rules and Regulations of the Ministry of Education in Lesotho. The main objective was to provide learning institution for the children of LHDA's foreign contractors in LHWP i.e. both English and French speakers, therefore, at the end of Phase I (a) this valuable National asset was officially handed over to the Botha-Bothe community in 2002 by LHDA.

### **2.0 SCHOOL MANAGEMENT FROM 2000**

The school is governed by the Management Board elected by the Likileng Community after 3 years at the Annual General Meeting, assisted by the Administrator/Principal.

2.1 The school is fully an international institution of learning. It is academically combined High School opened for qualified pupils from Pre-school to Grade 12. It provides a boarding for all primary boys and girls, and for girls only in High School.

### **3. VISION STATEMENT**

Likileng English Medium School is a nationally and internationally recognised educational institution, providing pre-basic, basic and secondary education of high quality aimed at developing an individual holistically.

#### **Mission Statement**

To provide education aimed at developing individual potential and unfolding talents.

#### **OUR ETHOS and VALUES**

##### ***Professionalism***

Our staff and leadership shall display the highest professionalism in their relationship with students, colleagues, parents and general public.

##### ***Creativity and Innovation***

We shall develop innovative programmes which address emerging needs of our learners and address emerging problems.

##### ***Team Work***

Management and staff will promote a culture of motivated, accountable and committed staff working in teams that are clear of goals and set standards.

##### ***Customer focus***

All our efforts will be aimed at ensuring the total satisfaction of our customers, through anticipating their needs, configuring school processes towards effective delivery of services.

##### ***Transparency***

We strive to be transparent and democratic in a way we make decisions, and will balance the interests of different stakeholders.

##### ***Efficiency of operations***

We strive to meet our responsibilities and obligations with efficiency. We continually seek to work to international standards.

**Cost consciousness**

In implementing the strategic objectives of the school, we actively ensure that all operations are carried out as cost effectively as possible while maintaining high quality.

**GENERAL INFORMATION ABOUT SCHOOL**

**1. SCHOOL CALENDER:** The school year begins in January and ends in December, has two semesters and four quarters.

**2. ATTENDANCE**

All students must attend as specified by the school. Absenteeism requires an explanation in writing from parents at all times. Hence permission is required when leaving school during the school hours.

**3. PUNCTUALITY**

This will be maintained in all spheres of school life, for example, assembly, recess, lunch, break and co-curricular activities or handing in of assignments daily. Students must be at school at 7.00am. Late arrival prohibited.

**4. HOMEWORK/ ASSIGNMENTS**

This is part of the daily routine at the school and is aimed at getting the students to work independently. Parents are requested to supervise their children's homework and sign. Any student who fails to do his/her homework will be required to produce a letter from his/ her parent. A student who continually fails to do assignments may be suspended from school.

**5. GOOD BEHAVIOUR**

Students will be expected to observe good behaviour at all times. They may be suspended or expelled for gross misbehaviour, and the parents will be required to meet the teacher concerned and the Head teacher before they can be readmitted to the class.

**6. CARE OF SCHOOL PROPERTY**

Each child is required to bring a school bag and he/she will be required to take the text books and notebooks home daily and bring them back to school the following day. Any child who continually forgets to bring his/ her books to school will not be allowed to attend classes. All textbooks and notebooks should be covered with brown paper or any other suitable cover not newspaper.

**7. PHYSICAL EDUCATION GEAR**

P.E gear is required for sports activities that is training shoes, golf shirts and shorts or tracksuits on Friday (Secondary) and Friday (Primary)

**8. SCHOOL FEES**

The tuition fee should be paid before the beginning of each quarter. For Primary school, Parents are required to pay fees directly in to **Standard Lesotho Bank Account number** of Likileng while Secondary school Parents pay at **First National Bank Account** of Likileng and the confirmation slips be presented to the office clerks. Students will be allowed to attend classes on the first day of each quarter only if fees have been paid.

## **9. REQUIREMENTS FOR STUDENTS**

### **1. A student shall:**

- a) Attend classes punctually and regularly.
- b) Exercise self-discipline.
- c) Accept such discipline as would be exercised by a kind, firm and judicious parent.
- d) Dress neatly and proper school uniform when attending school.
- e) Be clean at all times.
- f) Be diligent in his/her personal habits.
- g) Be courteous and kind to his fellow students.
- h) Be obedient and courteous to the class prefect and others in charge of school.
- i) Be obedient, courteous and helpful to the teachers and others in the community.
- j) Take tests and examinations required by the school.
- k) Bring or buy prescribed books, workbooks/ stationery as and when required by the school.
- l) Report incidents of misconduct/ breakages/ absence from school/ illness.
- m) Compensate the school for any damage, destruction, loss or misappropriation of the school or other's property.
- n) Provide an explanation for any unauthorized absence from school.
- o) Seek permission from the teacher-on-duty before organizing any activity.

### **OTHER REQUIREMENTS:**

- i) Cell phones prohibited.
- ii) Boys hair must be short and no styles.
- iii) Girls' long hair must be fastened with black/white/green ribbon/plaiting small back lines essence is allowed.
- iv) High School girls plait essence in different styles.
- v) Lunch boxes as per School menu.

### **2. Every student will observe good conduct on the school premises, out-of-school activities that are part of the school programme and while travelling in a bus hired by the school.**

### **3. A student will be suspended immediately on the following grounds:**

- a) Persistent truancy or opposition to authority.
- b) Habitual negligence of duty.
- c) Wilful destruction or damage to school property.
- d) Use of profane or improper language.
- e) Use of illicit drugs or alcoholic beverages.
- f) Conduct injurious to the moral tone of the school or to the physical or mental well-being of others in the school.

### **4. A student will be expelled from the school:**

- a) If his or her conduct is found to be so refractory that his or her presence is injurious to other students or staff;
- b) If he/she commits or threatens to cause bodily harm to a person or school property;
- c) While on school premises, carries or is found in possession of a dangerous or offensive Weapon or instrument;
- d) if found to be pregnant or a boy who has impregnated a girl at school.

**ACADEMIC AREA**

The school offers two types of curriculum as tabled below, since it is in a transitional stage from local to international.

<b>CURRICULUM</b>	<b>CLASSES</b>	<b>EXTERNAL EXAMINATIONS</b>
International curriculum	Pre-school to Grade 6	Pearson International examinations
	Grade 7 Lower secondary to Grade 9	Pearson International examinations (Grade 9 Check point)
	Grade 10 to 11	GCSE
Local Curriculum	Grade 8 to Grade 11	LGCSE Examinations in 2026

**SUBJECTS OFFERED:**

<b>CLASS</b>	<b>SUBJECTS</b>
Pre-school and Reception	
<b>Primary Level</b>	
Grade 1	English, Mathematics, Science, Computer, Sesotho
Grade 2	English, Mathematics, Science, Computing, Sesotho
Grade 3	English, Mathematics, Science, Computing, Sesotho, French,
Grade 4	English, Mathematics, Science, Computing, Sesotho, French, Social Sciences and Life skills
Grade 5	English, Mathematics, Science, Computing, Sesotho, French, Social Sciences, Life skills
Grade 6	English, Mathematics, Science, Computing, Sesotho, French, Social Sciences, Life skills
<b>Post Primary Level</b>	
Grade 7	English, Mathematics, Science, Computing, Sesotho, French and Life Skills
Grade 8	English, Mathematics, Science, Computer Literacy/ Computing, Sesotho, French, Geography, History, Arts and Entrepreneurship and Life Skills
Grade 9 and 11	English, Mathematics, Physical Science, Computer Literacy/Computing, Sesotho, French, Geography, History or Biology, Travel and Tourism, Accounting and Life Skills

## **10. GUIDELINES FOR HOME AND SCHOOL**

A child's education starts at home and is continued as a partnership between home and school. The school therefore, expects parents to cooperate fully and to accept the responsibilities set out in these guidelines.

### **Responsibilities of the School**

1. To develop each individual pupil's talents as fully as possible.
2. To teach effectively and to set the highest standards in work and behaviour.
3. To care for each child when at school as a good parent of a large family.
4. To help pupils to leave school able and anxious to make the best possible contribution to the community at large.
5. To encourage regular communication with parents as a basis for close cooperation between home and school.

### **Responsibilities of the Parent**

1. To show by their own example that they support the school in setting the highest Standards in all activities.
2. To make sure that their children come to school regularly on time refreshed, alert, correctly dressed and ready to work.
3. To take an active and supportive interest in their children's work and progress.
4. To support the authority and discipline of the school, helping their children to achieve maturity, self-discipline and self-control.
5. To control the development of their children's use of leisure time activities and entertainment.

### **Responsibilities of Pupils**

1. To attend school regularly, on time, ready to learn and take part in school activities.
2. To aim at the highest standards in all aspects of school life.
3. To cooperate with the staff and to accept the authority and rules of conduct of the School.
4. To consider and respect the feelings and property of other.
5. To care for the grounds, buildings, furniture, equipment and books provided for the school.

## **11. WITHDRAWAL FROM SCHOOL**

The school has the right to withdraw a student for any case of gross misconduct.

## **SCHOOL RULES AND REGULATIONS**

1. (a) All registered students are expected to report on the first day of the quarter.  
(b) Attendance to all classes (both morning and afternoon) is compulsory. All absenteeism must be accounted for in writing and parents must seek permission except in cases of emergency. Students should seek permission before leaving school premises during school hours.  
  
(c) All students are expected to be punctual for classes and school activities. A child who fails to be punctual will be given three letters of warning after which she/ he will be asked to report to Head teacher with a parent. Habitual truancy will lead to suspension or expulsion.

**2. ALL STUDENTS ARE ALLOWED TO ATTEND CLASSES ONLY IF THE TUITION FEES AND OTHERS HAVE BEEN PAID IN ADVANCE QUARTELY.** Fees will not be refunded to students on transfer.

3. All parents will be required to have purchased the prescribed books and stationery as indicated on the **BOOK LIST**. Students who fail to purchase the books within the first week of the quarter will not be allowed to attend classes.

4. School uniform is compulsory for all school activities unless specifically exempted (as is proper clothing for P.E/ Games). Students must wear the prescribed uniform.

5. Wilful damage or defacement of school property is strictly forbidden. Culprits will be required to pay the cost of the repairs. They will be allowed to attend classes only after the appropriate payments have been made. Vandalism or theft of books, if brought to the attention of the authority will result in expulsion.

(a) Any female student found to be pregnant or a boy who has impregnated a girl at school will be expelled.

(b) The following areas are out of bounds during school hours:

- The Head teacher's office (except for Prefects)
- Staffroom, bookstore and staff toilets.
- The Library, Computer and Science Laboratories may only be entered when a teacher is present.

6. Students are expected to observe behaviour at all times and to refrain from any act of misconduct, such as theft, vandalism, graffiti, use of profane language, bullying, assaulting, defying adults, drinking alcohol, taking drugs, carrying dangerous items or any other unacceptable code of conduct. Violation of any of these will result in suspension or expulsion.

**FAILURE TO ABIDE BY THE RULES AND REGULATIONS MAY LEAD TO SUSPENSION OR EXPULSION. PARENTS WILL BE REQUIRED TO MEET HIS/HER CHILD GRADE TEACHER AND THE DEPUTY HEAD TEACHER BEFORE HIS/HER CHILD CAN BE ALLOWED TO ATTEND CLASSES.**

**NORMALLY, THREE LETTERS OF WARNING WILL LEAD TO SUSPENSION DEPENDING ON THE MERIT OF THE CASE AND THREE INSTANCES OF SUSPENSIONS WILL RESULT IN TOTAL EXPULSION FROM SCHOOL.**

## **12. CONTINUOUS ASSESSMENT**

Records of students' progress in each subject will be kept by the class teacher. Furthermore, tests will also be administered at regular intervals (end of every week, month and quarterly). Parents should feel free to consult their teachers about their children's progress and discuss any difficulty encountered by their children in a particular subject. Parents are also invited to meet teachers on Open Day held end of first semester yearly. Reports will be given to Parents only.

### **13. COMPLAINTS**

All complaints, clarifications about any aspect of the school should be addressed through the proper channels i.e. from Grade Tutor, Deputy Head and the Head teacher in order to facilitate the proper investigation(s) and solution of the problem.

### **14. REGULATION FOR ADMISSION**

Students must have reached the age 3 for Grade 000 and 4 years in Reception on or before the first day of the Semester. These children will be admitted to the Reception Grade 000 depending on the readiness of the learners. Admission for other Grade shall be conditional upon availability of the space, the ability of the child and the readiness for a particular grade depending on assessment. The student should also be in good health. The school reserves the right of admission.

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# PROSPECTUS

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